

Pursuant to Article 12(7) of the Official Statistics Act (Official Gazette of the Republic of Croatia, Nos 25/20 and 155//23), the Director General of the Croatian Bureau of Statistics adopts

## **ORDINANCE**

### **ON DETERMINING THE FEE AMOUNT FOR THE PROVISION OF STATISTICAL DATA PROCESSING SERVICES**

#### Article 1

This Ordinance lays down the criteria for determining the fee for providing statistical data processing services using previously collected data, at the request of the user (hereinafter: statistical data processing service), which the Croatian Bureau of Statistics (hereinafter: the Bureau) may provide users in accordance with the Official Statistics Act.

#### Article 2

(1) In the sense of this Ordinance, the statistical data processing service at the request of the user means any preparation of aggregated data not published in publications or on the website of the Bureau, as well as the preparation of confidential statistical data for scientific purposes.

(2) The statistical data processing service referred to in paragraph 1 of this Article shall be provided using previously collected data based on the activities defined in the Annual Implementation Plans of Statistical Activities of the Republic of Croatia.

#### Article 3

(1) The elements taken into account as a criteria for determining the fee for providing a statistical data processing service at the request of the user are:

- the duration of the service and/or
- the amount of data prepared.

(2) The duration of the provision of the service shall be determined according to the estimated number of working hours needed to prepare the data. Data preparation includes processing, control (verification of accuracy) and protection of confidential data.

(3) The amount of data prepared shall be determined as the sum of the data prepared. The amount of data prepared shall be used as a benchmark for the design of the fee for the provision of a statistical data processing service for the recalculation of indices on a specific base and/or the calculation of income data at the request of the user.

#### Article 4

(1) The amount of the fee for providing statistical data processing service at the request of the user shall be calculated on the basis of the sum of the hours worked and the unit price and/or the sum of the amount of data and the unit price. The unit prices are set out in Appendix 1 of this Ordinance.

(2) Once a year, at the latest by the end of the calendar year, the Bureau shall analyse the amounts of unit prices referred to in paragraph 1 of this Article in order to align them with the costs of performing the tasks referred to in Article 2 of this Ordinance.

#### Article 5

The request for the provision of statistical data processing service shall be submitted in writing directly to the Bureau, by postal mail or e-mail, or by sending a form for user requests available on the website of the Croatian Bureau of Statistics.

#### Article 6

(1) The Bureau shall create a pro forma invoice setting out the amount of the fee in accordance with this Ordinance, as a rule, within 15 days of receipt of the request.

(2) The pro forma invoice must contain all the elements of payment and the execution deadline of the service.

(3) The Bureau will start performing the statistical data processing service after the user, who requests this service, accepts the pro forma invoice and submits a proof of payment of the determined amount.

#### Article 7

The fee for the statistical data processing service shall be allocated to the state budget of the Republic of Croatia and shall be used purposefully in accordance with the Official Statistics Act.

#### Article 8

This Ordinance shall be announced in the Official Gazette and shall enter into force on 1 January 2025.

Class: 011-03/24-01/3

Ref. No.: 555-01-02-03-24-1

Zagreb, 4 November 2024

**Lidija Brković, m.p.**

Director General

APPENDIX 1

THE AMOUNT OF THE FEE FOR THE PROVISION OF STATISTICAL DATA  
PROCESSING SERVICE  
AT THE REQUEST OF THE USER

<b>Service</b>	<b>Unit of measure</b>	<b>Fee (EUR)</b>
Preparation of aggregated data	Hour of work of the subject-matter expert unit	10.75
Preparation of confidential statistical data for scientific purposes	Hour of work of the subject-matter expert unit	10.75
Calculation of indices on the base-year	Statistical data	0.50
Calculation of income data	Statistical data	0.50